

## **Notice Inviting Tender**

**For Annual Rate Contract for supply of Hospital and Office Furniture**

**At**

**Indira Gandhi Institute of Medical Sciences - Patna**



**Tender No.: 19/2022-23/Furniture/IGIMS/Store**

**Last Date of submission: 30 / 01 / 2023 up to 4 P.M.**



**INDIRA GANDHI INSTITUTE OF MEDICAL SCIENCES,**

**SHEIKHPURA, PATNA – 800 014 (Bihar, India)**

**Tel.: 0612 – 2297631, 2297099; Fax: 0612 – 2297225; Website: [www.igims.org](http://www.igims.org);**

**E-Mail: [director@igims.org](mailto:director@igims.org) / [bme@igims.org](mailto:bme@igims.org)**

**Background:**

Indira Gandhi Institute of Medical Sciences, Sheikhpura, Patna - 800 014 is the premiere medical institute of the state of Bihar - established by the act of Assembly and functioning under Department of Health, Government of Bihar. Various facilities are being developed at this Institute to cater to needs of patients belonging to the state of Bihar and neighbouring states.

Indira Gandhi Institute of Medical Sciences, Patna (IGIMS) invites tender for Annual Rate Contract **for supply of Hospital and Office Furniture** as per specifications given in the Annexure attached to the Tender form. All offers should be made in English and should be written in both figures and words. Tender forms can be downloaded from the Institute website (<http://www.igims.org>) of the Institute.

The bidders are requested to read the tender document carefully and ensure compliance with all specifications/instructions herein. Non-compliance with specifications/instructions in this document may disqualify the bidders from the tender exercise. The Director, Indira Gandhi Institute of Medical Sciences, Patna reserves the right to select the item (in single or multiple units) or to reject any quotation wholly or partly without assigning any reason. Incomplete tenders, amendments and additions to tender after opening or late tenders are liable to be ignored and rejected.

**Terms and Conditions:**

1. The technical and financial bids should be quoted separately and put in different sealed envelopes marked “**Technical bid**” or “**Financial bid**” as applicable. These separate bids envelopes are to be put in an outer envelope which should also be sealed.
2. The Vendors who have earlier supplied the hospital, hostel and office furniture to reputed Govt. / Pvt. Institutions / Organizations and other Medical / Scientific Institute of National Repute may only tender. The details of such institutions and the cost with name of items may also be supplied with the bids.
3. The technical and financial bids should be submitted in original. The financial bid should include the cost of items and its accessories. If there is any separate cost for assemblers, transportation etc. that should also be quoted.
4. Each individual sealed envelope as well as the outer envelope should be marked with the following reference on the top left hand corner: “**Tender Notice No.:19/2022-23/Furniture/IGIMS/Store Item Name: Annual Rate Contract for supply of Hospital and Office Furniture.**”
5. The printed literature and catalogue/brochure giving full technical details should be included with the technical bid to verify the specifications quoted in the tender. The bidders should submit copies of suitable documents in support of their reputation, credentials and past performance.
6. The rates should be quoted in figures (typed or printed) and cutting should be avoided. The final amount should be in figures as well as in words. If there are cuttings, they should be duly initialed, failing which the bids are liable to be rejected.
7. Any bids received after 4:00 P.M. on 30.01.2023 shall not be considered
8. The Technical Bids will be opened on 31.01.2023 at 03:00 P.M. The date & time for opening of Financial Bids will be informed later on to the technically qualified bidders.
9. While sending rates, the firm shall give an undertaking to the effect that “the terms/conditions mentioned in the enquiry letter/Tender Notice against which the rates are being given are acceptable to the firm.” In case the firms do not give this undertaking, their rates will not be considered.
10. If the supplier/firm is original equipment manufacturer (OEM)/authorized dealer/sole distributor of any item, the certificate to this effect should be attached.
11. The quantity shown against the item is approximate and may vary (increase or decrease) as per demand of the Institute at the time of placing order.
12. All tender documents should have to be sent through courier, speed post or registered post only. All tender documents received after the specified date and time shall not be considered.

The postal address for submitting the tenders is:

**The Director,  
Indira Gandhi Institute of Medical Sciences,  
Sheikhpura,  
Patna – 800 014 (Bihar)**

13. In the event of any dispute or difference(s) between the vendee Institute (IGIMS, Patna) and the vendor(s) arising out of non-supply of material or supplies not found according to specifications or any other cause whatsoever relating to the supply or purchase order before or after the supply has been executed, shall be referred to “The Director, IGIMS, Patna”, who may decide the matter himself or may appoint arbitrator(s) under the arbitration and conciliation Act, 1996. The decision of the arbitrator shall be final and binding on both the parties.
14. The place of arbitration and the language to be used in arbitral proceedings shall be decided by the arbitrator.
15. All disputes shall be subject to Patna (Bihar) Jurisdiction only.
16. All tenders in which any of the prescribed conditions is not fulfilled or any condition is put forth by the tenderer shall be summarily rejected.
17. IGIMS, Patna reserves the right to cancel the tender at any point of time without assigning any reason.
18. The bidders or their authorized representatives may also be present during the opening of the Technical Bid, if they desire so, at their own expenses.

**Note:** Price bids of only those bidders will be opened whose technical bids are found suitable by the committee appointed for the purpose. Date and time of opening of price bids will be decided after technical bids have been evaluated by the committee. Information in this regard will be intimated to the technically qualified bidders. In exceptional situation, an authorized committee may negotiate price with the qualified bidder quoting the lowest price before awarding the contract.

19. **Clarifications:**

In case the bidders requires any clarification regarding the tender documents, they are requested to contact our office (e-mail: [storeofficr@igims.org](mailto:storeofficr@igims.org) ) on or before 16 / 01 / 2023.

20. **Tender Cost:**

A Demand draft of Rs. 2,500/- (Rupees Two Thousand Five Hundred only) towards non-refundable tender fee, drawn in favour of “The Director, IGIMS, Patna” payable at Patna (Bihar) should accompany the Technical bid documents. In the absence of tender cost, the tender will not be accepted.

21. **Earnest Money Deposit (EMD):**

- i. A refundable amount of Rs. 50, 000/- (Rs. Fifty Thousand Only) as earnest money deposit (EMD) in the shape of DD from a scheduled bank in India (valid for a minimum period of 3 months from the date of submission of tender) should accompany the bid documents. The DD drawn in favour of “The Director, IGIMS, Patna” payable at Patna (Bihar) should accompany the bid documents. The EMD should be kept in a separate sealed envelope, should be marked clearly and put in the outer envelope that contains the technical and financial bid envelopes. The bidders should enclose a pre-receipted bill for the EMD to enable us to return the EMD of unsuccessful bidders. Failure to deposit Earnest Money will lead to rejection of tender. The bidders should submit separate EMD. In the event of the awardees bidder backing out, EMD of that bidder will be forfeited.
- ii. If MSME firm is registered under National Small Industries Corporation (NSIC) for above tendered item, then the firm will be exempted for submission of EMD amount. Firm must upload scanned copy of certificate for claiming exemption failing which the claim will not be entertained.

22. The quantity shown against each item is approximate and may vary as per demand of the Institute at the time of placement of order.

23. The bidder must be able to provide the product/items within specified time period (i.e. within 10 days from the date of issue of Supply Order) as prescribed in the Purchase Order. Furthermore on completion of the stipulated time period, Purchase Order may be cancelled if failing above condition as per terms & conditions of Institute norms. On non-compliance, Supply Order will be cancelled and security deposits will be forfeited. Apart from above, firm will be blacklisted for any further participation in any tender of the Institute and legal action will be initiated for recovery of losses.

24. **Pre – Qualification Criteria:**

- a. Bidders should be the Manufacturer / authorized Dealer / Distributor / Trader / Supplier. Letter of Authorization from Manufacturer for the same and specific to the tender should be enclosed.

- b. Bidder must provide evidence of having supplied at government hospital / reputed private hospital organizations in India similar nature of items.
- c. Non-compliance of tender terms, non-submission of required documents, lack of clarity of the specifications, contradiction between bidder specification and supporting documents etc. may lead to rejection of the bid.
- d. Furnishing of wrong/ambiguous information in the compliance statement may lead to rejection of bid and further black listing of the bidder, if prima-facie it appears that the information in the compliance statement was given with a malafide/fraudulent intent.

25. **Prices:**

- a. The Prices quoted should be inclusive of all taxes or duties, packing, forwarding, freight, insurance, delivery and commissioning etc. at destination site (IGIMS, Patna). The rates shall be firm and final. Nothing extra shall be paid on any account. In the price bid/financial bid, the vendor should clearly mention the final price breakup i.e. Ex-work price/FCA price, FOB price, CIP/CIF price & FOR IGIMS, Patna Campus price, as applicable in their bid.

26. **Validity:**

The bid should be valid for acceptance up to a period of 180 Days. The Bidders should be ready to extend the validity, if required without any additional financial implications.

27. **Performance Bank Guarantee:**

- a. The successful bidder shall have to submit a performance guarantee (PBG) within 15 days from the date of issue of Letter of Award (LOA). In case of the successful bidder fails to submit the requisite PBG, the contract shall be terminated duly forfeiting the dues if any payable against the contract. The failed contractor shall be debarred from participating in re-tender (if any) for that item. Performance Guarantee Bond is mandatory.
- b. The performance guarantee bond to be furnished in the form of Bank Guarantee as per given Performa of the tender documents, for an amount of **₹2,00,000.00 (Rs. Two Lac Only)**
- c. The Performance Guarantee should be established in favour of "Indira Gandhi Institute of Medical Sciences, Patna" through any Schedule Bank with a clause to enforce the same on their local branch at Patna (Bihar).
- d. Validity of the performance guarantee bond shall be for entire contract period and beyond 60 days.

28. **Terms of Payment:** Payment shall be made subject to recoveries, if any, by way of liquidated damages or any other charges as per terms & conditions of contract in the following manner.

- a. 100% payment of the contract price shall be paid on receipt of goods in good condition at the consignee premises and Certification of goods to be issued by the consignees subject to recoveries, if any, either on account of defects/ deficiencies not attended by the supplier or otherwise and upon the submission of the following documents:
- b. Four copies of suppliers invoice showing contract number, goods description, quantity, unit price, total amount with revenue stamp.
- c. Two copies of packing list identifying contents of each package.
- d. Where there is a statutory requirement for tax deduction at source, such deduction towards income tax and other tax as applicable will be made from the bills payable to the supplier rates as notified from time to time.
- e. No payment shall be made for rejected stores. Rejected items must be removed by the supplier within two weeks of the date of issue of rejection advice at their own cost & replace immediately. In case these are not removed these will be auctioned at the risk and responsibility of the suppliers without notice.

29. **GST**

GST rates applicable on your quoted item may please be informed. Please confirm if there is any (Upward/Reduction) in your Basic Price structure and you are also requested to pass the Input Credit as per the following Anti Profiteering Clause of GST. **"Upon Implementation of GST, any reduction in the rate of tax on supply of goods or service or the benefit of input tax credit shall be passed on to I.G.I.M.S. – Patna by way of commensurate reduction in the prices".**

**Fall Clause:**

- i. Prices charged for supplies under Rate Contract by the supplier should in no event exceed the lowest prices at which he bids to sell or sells the stores of identical description to any other State Government/DGS&D/Public Undertaking during the period of the contract.
  - ii. If at any time during the period of contract, the prices of tendered items is reduced or brought down by any law or Act of the Central of State government, the supplier shall be bound to inform Purchasing Authority immediately about such reduction in the contracted prices, in case the supplier fails to notify or fails to agree for such reduction of rates, the Purchasing authority will revise the rates on lower side. If there is a price increase for any product after quoting the rates, the bidder will have to supply the item as per quoted rates. This office will not accept any higher rates after wards.
  - iii. If at any time during the period of contract, the supplier quotes the sale price of such goods to any other State Govt/DGS&D and Pubic Undertakings at a price lower than the price chargeable under the rate contract he shall forthwith notify such reduction to Purchasing Authority and the prices payable under the rate contract for the equipment's supplied from the date of coming into force of such price stands correspondingly reduced as per above stipulation
30. **Tender expenses and documents:** All costs incurred by the bidder in the preparation of the tender shall be at the entire expense of the bidder.
31. **Tender Evaluation Criteria:** The technical bids will be opened and evaluated by a duly constituted committee. After evaluation of the technical bid, the financial bid for only those offers which have qualified in the evaluation of technical bid will be opened.
32. **Return of EMD:**
- The earnest money of unsuccessful bidders will be returned to them without any interest within 15 working days after awarding the contract.
  - The earnest money of the successful bidder will be returned to them without any interest within 15 Days after supply of material.
33. **Manual and documentation:** All the manuals necessary for operating will have to be provided along with the item.
34. The IGIMS, Patna reserves the right to cancel the tender at any stage (point of time) without assigning any reason.
35. Bidders should go through the tender terms, conditions and specifications carefully and fill in the attached compliance statement accurately and unambiguously. They should ensure that all the required documents are furnished along with the bid.
36. **Risk Purchase & Recovery of sums due:**
- a. Failure or delay in supply of any or all items as per Requisition / Purchase Order, Specification or Brand prescribed in the tender, shall be treated as 'non compliance' or 'breach of contract' and the order in part of full be arranged from alternative source(s) at the discretion of the hospital authority and the difference in price has to be recovered from the tenderer as mentioned elsewhere.
  - b. The amount will be recovered from any of his subsequent / pending bills or security Deposit.
  - c. In case the sum of the above is insufficient to cover the full amount recoverable, the contractor shall pay to the purchaser, on demand the remaining balance due.
37. **Communication of Acceptance:** IGIMS, Patna reserves all right to reject any tender including of those tenderers who fails to comply with the instructions without assigning any reason whatsoever and does not bind itself to accept the lowest or any specific tender. The decision of this Institute in this regard will be final and binding.
38. **Insolvency etc.:** In the event of the firm being adjudged insolvent or having a receiver appointed for it by a court or any other under the Insolvency Act made against them or in the case of a company the passing any resolution or making of any order for winding up, whether voluntary or otherwise, or in the event of the firm failing to comply with any of the conditions herein specified IGIMS, Patna shall have the power to terminate the contract without any prior notice.
39. **Force Majeure:** If, at any time during the subsistence of this contract, the performance in whole or in part by either party of any obligation under this contract is prevented or delayed by reasons of any war or hostility, act of public enemy, civil

commotion, sabotage, fire, floods, exception, or act of God (hereinafter referred to as events) provided notice of happening of any such eventuality is given by party to other within 10 days from the date of occurrence thereof, neither party shall be entitled to terminate this contract nor shall either party have any claim for damages against other in respect of such non-performance or delay in performance and deliveries have been so resumed or not shall be final and conclusive.

Further, that if the performance in whole or in part of any obligation under this contract is prevented or delayed by reason of any such event for a period exceeding 30 days, IGIMS, Patna party may, at least option to terminate the contract.

40. **Breach of Terms and Conditions:** In case of breach of any terms and conditions as mentioned above, the Competent Authority, will have the right to cancel the contract without assigning any reasons thereof and nothing will be payable by IGIMS, Patna. In that event the security deposit shall also stand forfeited.
41. **Subletting of contract:** The firm shall not assign or sublet the contract or any part of it to any other person or party without having first obtained permission in writing of IGIMS, Patna, which will be at liberty to refuse if thinks fit. The tender is not transferable.
42. **Right to call upon information regarding status of contract:** The IGIMS, Patna will have the right to call upon information regarding status of contract at any point of time.
43. **Arbitration:**  
If any difference arises concerning this agreement, its interpretation on payment to the made there under, the same shall be settled out by mutual consultation and negotiation. If attempts for conciliation do not yield any result within a period of 30 days, either of the parties may make a request to the Director, IGIMS, Patna to settle the dispute by Sole Arbitrator. Sole arbitrator will be appointed by the Director, IGIMS, Patna. The provision of Arbitration and Conciliation Act, 1996 and the rule framed there under and in force shall be applicable to such proceedings.
44. **Legal Jurisdiction:**  
  
The agreement shall be deemed to have been concluded in Patna (Bihar) and all obligations hereunder shall be deemed to be located at Patna, Bihar and Court within Patna, Bihar will have Jurisdiction to the exclusion of other courts.
45. **Quantity:**  
  
The quantity for supply will be as per the requirement of user departments and is subject to increase/decrease at the discretion of the competent authority of IGIMS, Patna. It will be purchased as and when required during the validity period. The payment would be made for actual supply made as per purchase order.
46. **The period of rate Contract is for Two year which may be extended for another one year with mutual concerns.**
47. False declaration will be in breach of the code of integrity under Rule 175 (1) (i) (b) of the General Financial Rules for which a bidder or its successors can be debarred for up to two years as per Rule 151 (iii) of the General Financial Rules along with such other action as may be permissible under law.
48. **L1 shall be decided on lowest total amount including taxes.**

Sd/-  
**Director,**  
**I.G.I.M.S. – Patna.**

**BID PARTICULARS**

1. Name of the Supplier :

2. Address of the Supplier :

3. Availability of demonstration of equipment / Item : Yes / No

4. Tender cost enclosed: : Yes/No if yes

D. D. No. \_\_\_\_\_ Bank \_\_\_\_\_ Amount \_\_\_\_\_

5. EMD enclosed : Yes / No if (Yes)

D. D. No. \_\_\_\_\_ Bank \_\_\_\_\_

6. Name and address of the Officer/contact person to whom all references shall be made regarding this tender enquiry.

Name :

Address :

Telephone No. :

Fax No. :

Mobile No :

E-Mail :

Web :




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**Technical Compliance Sheet**




Ref: - Tender Notice No.:






**Note:**

Sample of all the above-mentioned items are to be submitted by the bidder for evaluation. Date and time for sample verification will be informed to all the bidders through regd. Post / speed post / fax / e-mail / phone. The same will also be uploaded at institute website.


S. No	Name of Item	Specifications
1	<b>Over Bed Trolley</b>	<ul style="list-style-type: none"> <li>Rectangular Frame work mounted on 5 cm castors.</li> <li>Two section wooden top.</li> <li>Height adjustable by gear on stainless steel frame.</li> <li>Base frame Pre treated and epoxy powder coated.</li> <li>Size: L 810 x W 380 x H 750-1050 mm.</li> </ul> 
2	<b>INSTRUMENT TROLLEY</b>	<ul style="list-style-type: none"> <li>Overall size : Size: 680mm L x 450mm W x 900mm H. Stainless steel tubular frame work made of 25.4mm OD x 18 G verticals mounted on 100 mm dia non-rustlings wiveling castor wheels two with brakes, two without brakes. Two stainless steel shelves with protective railings on three sides. Only 304 grade stainless steel should be used for trolley frame work and STAINLESS STEEL shelves.</li> </ul> 
3	<b>CRASH CART</b>	<ul style="list-style-type: none"> <li>Size 960mm L x 500mm W x 1545mm H. Frame work made of Stainless Steel tube of minimum 25mm dia. Two light weight polystyrene boxes each with three drawers, upper drawer with medicine container of different sizes. Provision to hold Oxygen cylinder and cardiac Massage Board. Six numbers colored hand out bins to keep important supplies at eye level. Two nos. Stainless Steel shelves to carry monitors, ECG Machine, suction apparatus etc. Provided with corner buffers &amp; Rails. All stainless steel components should be of 304 quality. Crash cart should be movable on four non-rusting swivel casters of 125mm dia two with brake.</li> </ul> 
4.	<b>DRESSING TROLLEY</b>	<ul style="list-style-type: none"> <li>Overall Size: 1010 mm L x 510 mm W x 900mm H welded stainless steel tubular frame work.</li> <li>Verticals of also 31.7mm OD x 18 G tube horizontal stays of 19 mm OD x 18 G tube on all four sides to support two stainless steel shelves 22 G over with 10 mm dia stainless steel railings are provided on all four sides.</li> </ul>




		<ul style="list-style-type: none"> <li>• The trolley holds stainless steel bucket with STAINLESS STEEL lid at lower level and S.S. bowl at top level respectively.</li> <li>• Only 304 grade stainless steel should be used for tubular frame work &amp; STAINLESS STEEL shelves of trolley.</li> <li>• The trolley should be in buff finish with 100 mm dia non –rusting swivel castors wheels two with brakes, two without brakes.</li> </ul> 
5	<b>Medicine Trolley</b>	<ul style="list-style-type: none"> <li>• Two sides unit cassette and one side plate cassette</li> <li>• Installed multi-bin container at rear side to make easy and multi-storing possible</li> <li>• Multi structure, which can be used for multi proposes.</li> <li>• Designed push-handle and efficient structure</li> <li>• Total lock key compartment under the surface.</li> <li>• Size: 778 (L) x 488 (D) x 918 (H) minimum 781 (L) x 491 (D) x 921 (H) maximum</li> </ul> 
6	<b>SS REVOLVING STOOL</b>	<ul style="list-style-type: none"> <li>• Overall Size: 480mm To 670mm H.</li> <li>• Tubular tripod base of 25.4 x 14 g ERW tube. STAINLESS STEEL top. Height adjustment by screw. 300mm dia. The legs fitted with high quality PVC shoes with nylon reinforcement.</li> <li>• All mild steel components should be thoroughly in-house pretreated chemically to remove rust, grease, oil, etc. by dip tank processes, including separate degreasing, pickling, phosphating each followed by water rinsing passivating and hot air drying to give phosphate coating.</li> <li>• The treated metal surface should then be coated in-house with epoxy polyester powder with paint film thickness of 60 microns (minimum) and oven baked at 180 deg. to 200 deg. centigrade. All STAINLESS STEEL used should be of 304 grade.</li> </ul> 
7	<b>BED SIDE STOOL/All Purpose Stool</b>	<ul style="list-style-type: none"> <li>• Size: 300mm square 18G double bent top of MS, Height 510mm. Framework of 25mmx 1.22 mm and horizontal support of 19 mm x 1.22 mm CRC Tube .</li> <li>• Leg fitted with PVC Stumps. All mild steel components should be thoroughly in-house pre-treated chemically to remove rust, grease, oil, etc. by dip tank processes, including separate degreasing, pickling, phosphating each followed by</li> <li>• Waterrinising passivating and hot air drying to give phosphate coating.</li> <li>• The treated metal surface should then be coated in-house with epoxy polyester powder with paint film thickness of 60 microns (minimum) and oven baked at 180 deg. to 200 deg. centigrade.</li> </ul>

		
8	<b>Steel Rack</b>	<ul style="list-style-type: none"> <li>• Steel Rack -Gauge : 20</li> <li>• Size (in mm) 915X381X2438</li> <li>• No. of shelves 5</li> <li>• Weight carriage 100 kgs.</li> </ul> 
9	<b>Emergency &amp; Recovery Trolley</b>	<ul style="list-style-type: none"> <li>• Sizes should be approx.2100mm x 650mm x 650 – 950mm.</li> <li>• Should be attached with side railing, I.V. Stand, Storage Tray &amp; Cylinder Cage.</li> <li>• Should have removable x-ray translucent top with tray for holding x-ray cassettes.</li> <li>• Should have adjustable height facility through hydraulic system.</li> <li>• Should have the facility of trendlenburg &amp; reverse trendelenburg by pressure cylinder.</li> <li>• Suitable castors with two brakes &amp; rubber buffer on all corners should be available.</li> <li>• Should be pre treated and epoxy powder coated.</li> </ul> 
10	Book Self	<ul style="list-style-type: none"> <li>• Full Size Book Shelves, 4 Shelves Book Self, Premium Quality.</li> </ul> 
11	<b>Steel Rack:</b>	<ul style="list-style-type: none"> <li>• Size-06''x36''x15'' with six shelves with spray painting GCR sheet.</li> </ul> 
12	<b>STEEL ALMIRAH</b>	<ul style="list-style-type: none"> <li>• <b>General Requirement</b></li> <li>• Technical specification of AlmiraH steel-Generally conforming to BIS specification</li> </ul>

		<p>IS: 3312:2021 (with latest amendment)</p> <ul style="list-style-type: none"> <li>• Type of Almirah steel-Almirah Steel shelving cabinets</li> <li>• Construction type-Welded</li> <li>• Installation-Free standing</li> <li>• Pedestal-Yes</li> <li>• Pedestal fitted with-3 mm Teflon Bush</li> <li>• Pedestal height (<math>\pm 5</math> mm)-125 mm</li> <li>• Locker required-Yes</li> <li>• Door type-Hinged</li> <li>• Number of door-2</li> <li>• Number of hinges (for each door)-2</li> <li>• Door stiffener up to full door height provided-Yes</li> <li>• Number of shelves-4</li> <li>• Uniformly distributed load (UDL) for shelves-80 kgs.</li> <li>• Wardrobe by style-Full size</li> <li>• Colour of finish-Silver Grey</li> <li>• <b>Material</b></li> <li>• Steel sheet material-CRCA sheets conforming to grade CRI of IS 513(part-1):2016 (with latest amendment)</li> <li>• Sheet rounds and flats-Conforming to grade E250 of IS 2062</li> <li>• Screws-Conforming to IS 1365</li> <li>• Hanging rod material-Aluminium Tubular pipe</li> <li>• Mirror frame made out of (if provided)-No mirror frame</li> <li>• Tie hanger made out of-N.A</li> <li>• Stiffener material-No stiffener</li> <li>• <b>Dimension</b></li> <li>• Almirah height(excluding the height of pedestal) <math>\pm 5</math> mm-1950 mm</li> <li>• Almirah width <math>\pm 5</math> mm-470 mm</li> <li>• Almirah depth <math>\pm 5</math> mm-302 mm</li> <li>• Locker inside height <math>\pm 5</math> mm-No locker</li> <li>• Side sheet thickness-0.9 mm</li> <li>• Back sheet thickness-0.8 mm</li> <li>• Top sheet thickness-0.8 mm</li> <li>• Bottom sheet thickness-0.8 mm</li> <li>• Shelves sheet thickness-0.6 mm</li> <li>• Shelves supporting bracket thickness-1.6 mm</li> <li>• Door metal stiffener thickness-0.8 mm</li> <li>• Pedestal sheet thickness-0.8 mm</li> <li>• Hinges sheet thickness-1.6 mm</li> <li>• Stiffener sheet thickness-0.6 mm</li> <li>• Handle size-15 cm</li> <li>• <b>LOCKS AND LOCKING ARRANGEMENT</b></li> <li>• Steel Almirah lock/locker lock-Six lever lock</li> <li>• Material of lock-MAZAK Zinc plated</li> <li>• Duplicate keys (for each)-Yes</li> <li>• Keys material (for each lock)-Keys made of MAZAK/ZAMAK having nickel plated finish</li> <li>• Keys made of MAZAK/ZAMAK having nickel plated finish-A three way bolting device controlled by a lock</li> <li>• Door handle material for almirah lock-Stainless steel</li> <li>• <b>FINISH</b></li> <li>• All the mild steel parts shall be given phosphating treatment-Conforming to Class c of IS 3618</li> <li>• Finish coat with enamels-Stoving enamel</li> </ul>
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13	<b>BED SIDE LOCKER</b>	<ul style="list-style-type: none"> <li>• Overall Size (Approx): 40 (H) x 40 (W) x 80 (H) cms.</li> <li>• Should have an enclosed locker unit which is provided with 50 mm dia non rusting castors for mobility.</li> <li>• A stainless Steel tray top with raised borders on 3 sides forming the upper surface.</li> <li>• Drawer should be fitted with smooth slides.</li> <li>• Should be provided with shelf space for storage under the Drawer with locked Cabinet at below. Drawer and cabinet should have front door.</li> <li>• Should have one drawer &amp; one cabinet box with self space in between.</li> <li>• The body should be made of 20 G MS CRCA sheet.</li> <li>• All MS parts to be pre-treated and epoxy powder coated.</li> <li>• All SS to be of 304 Grade and of 16 Gauge.</li> <li>• <b>Warranty: 3year</b></li> </ul>
14	<b>CIDEX TRAY</b>	<ul style="list-style-type: none"> <li>• Cidex Tray with SS Cover.</li> <li>• Size (in mm): 650 x 180 x 110 (Approx.)</li> <li>• Made up of 20G Stainless steel</li> <li>• <b>Warranty: 1year</b></li> </ul>
15	<b>FOWLERS BED</b>	<ul style="list-style-type: none"> <li>• Semi fowlers' bed made of Rectangular M.S Tube with two sections Top.</li> <li>• The top should be made of CRCA perforated sheet.</li> <li>• Back rest section has to be maneuvered by screw handle at foot end up to an Angle of 60degree</li> <li>• S.S laminated Head and Foot boards.</li> <li>• Location of one IV Rod should be available.</li> <li>• Bed should be mounted on 100mm dia caster.</li> <li>• Two section mattress with 3" thick PU foam of 40 density covered with PVC Rexine Approximate Dimension:200Lx90wx 60H (in cms)</li> <li>• Finish should be Pre treated &amp; Epoxy powder coated</li> <li>• <b>Warranty: 3year</b></li> </ul>
16	<b>MEDICINE CABINET</b>	<ul style="list-style-type: none"> <li>• Overall approximate dimension: 950 mm x 500 mm x 1500 mm (L x W x H).</li> <li>• Stainless steel tubular frame &amp; S.S. Shelves.</li> <li>• Six removable bins and two polystyrene lockable storage units with three drawers having containers of different sizes.</li> <li>• Four 100mm diameter Castors with high grade synthetic body.</li> <li>• <b>Warranty: 3year</b></li> </ul>
17	<b>3 Seater Bench made of Steel (Airport Chair)</b>	<ul style="list-style-type: none"> <li>• Each set containing 3 Seats.</li> <li>• Approx. overall dimension: 160 (L) x 45 (D) x 77 (H) cm.</li> <li>• Material: cold rolled steel.</li> <li>• Seat Board: Cold Rolled Perforated Steel Board of 18 Swg. Or better</li> <li>• Colour / Finish: Epoxy Powder Coated in Chromium Silver gray or black colour.</li> </ul>
20	<b>Steel Pipe Sofa Set (2 + 1 + 1)</b>	<ul style="list-style-type: none"> <li>• <b>Generic</b></li> <li>• Side Frame-G shaped</li> <li>• Seating Capacity-TWO SEATER</li> <li>• Armrest type-Fixed</li> <li>• Tie member connect the side frames at three places-YES</li> <li>• <b>Material</b></li> <li>• Material of backrest cover-leather cloth / LEATHERITE</li> <li>• Material of frame for seat and Backrest-Moulded plywood of 12±1mm thickness</li> <li>• Material of Seat cover-rexin</li> <li>• Material of Seat-foam with 25 percent compression</li> <li>• Material of Side Frame-SS 304 Round pipeDiameter 25 Mm x 1.6 Mm Thick</li> </ul>

		<ul style="list-style-type: none"> <li>• Material used for connecting tie member and side frames-injected moulded black ABS and black oxidized socket head screws with nuts made of MS bright bars of diameter 15.8 mm with 8 mm BSW threads</li> <li>• Density of foam for backrest <math>\pm 5</math> (Kg/Cub M)-32</li> <li>• Density of foam for seat <math>\pm 5</math> (Kg/Cub M)-32</li> <li>• Material of Backrest-foam with 25 percent compression</li> <li>• Cover of Foam on armrest-rexin</li> <li>• Compression of foam-25 percent</li> <li>• Thickness of Foam on armrest <math>\pm 2</math> (mm)-45</li> <li>• GSM of seat, backrest and armrest cover (GSM) <math>\pm 5\%</math>-150</li> <li>• Shoes-rubber shoes</li> <li>• Material of Tie member-MS ERW Tube Of Diameter 31.8 Mm x 2 Mm Thick</li> <li>• <b>Dimension</b></li> <li>• Seat Thickness <math>\pm 2</math> (mm)-75</li> <li>• Seat Depth <math>\pm 5</math>(mm)-560</li> <li>• Seat Width <math>\pm 5</math> (mm)-520</li> <li>• Backrest Thickness <math>\pm 2</math> (mm)-75</li> <li>• Backrest Width <math>\pm 5</math> (mm)-520</li> <li>• Backrest Height <math>\pm 5</math> (mm)-355</li> <li>• Arm Depth <math>\pm 5</math>(mm)-460</li> <li>• Arm width <math>\pm 2</math> (mm)-150</li> <li>• Arm Height <math>\pm 3</math> (mm)-280</li> <li>• <b>Finish</b></li> <li>• Chrome Plated</li> <li>• WARANTEE PERIOD IN NUMBER OF YEARS-1</li> </ul> <div style="text-align: center;">  </div>
	<p><b>Examination Couch</b></p>	<ul style="list-style-type: none"> <li>• Size :72 L x 24 W x 32 H Inch</li> <li>• Finish Type: Pretreated &amp; epoxy powder coated</li> <li>• Foldable: Yes</li> <li>• Load Capacity : 90 to 140 kg</li> <li>• Storage : Three Drawers &amp; three Cabinet</li> <li>• BP Holder Attached</li> <li>• IV Pole Attached</li> <li>• Footstool Attached</li> <li>• Table made of 20g CR Sheet, 12mm plywood with 3 foam on top covered by rexine cloth, Screwed with a table.</li> </ul>

Sd/-

Director,  
IGIMS, PATNA

**COMPLIANCE STATEMENT****INDIRA GANDHI INSTITUTE FOF MEDICAL SCIENCES,  
SHEIKHPURA, PATNA (BIHAR)****Ref:- Tender Notice No.:**

<b>S. NO.</b>	<b>Check list of documents/ Undertakings?</b>	<b>YES/NO (Mention page no. of Technical Bid, where supporting documents are attached.)</b>	<b>Remarks (Give explanation if answer is No)</b>
1	Is Tender fees attached?		
2	Is EMD attached? (if applicable)		
3	Is the bidder original equipment Manufacturer (OEM) / authorized dealer?		
4	If authorized dealer, recent dated Certificate to this effect from OEM, attached or not?		
5	Validity of 180 days or not?		
6	Undertaking from bidder regarding acceptance of tender terms & conditions		
7	Attach GST Certificate		
8	Attach PAN Card		
9	Attach Income Tax Return of bidder for the last three successive years		
10	Attach Affidavit to the effect that the Company / firm has not been blacklisted / de- registered / de-barred by any Govt. Institutions / Hospitals.		
11	Attach an Affidavit that the quoted rate is not higher than MRP		
12	Attach an Affidavit from bidder that the quoted rate in this financial bid is not more than the rate quoted in any other government Institutions / Organizations.		
13	Whether list of reputed users (along with telephone numbers of contact persons) for the past three years specific to the instrument attached.		
14	Does the instrument / item complies with all the required specifications. Attach a separate sheet showing compliance with the specifications and explanations thereto if the equipments varies from the requested specifications		
15	All documents and pages must be attested with signature and seal.		
16	List of Institutions / Hospitals where supply has been made in last three years.		



FOR PERFORMANCE GUARANTEE BOND

(To be typed on Non-judicial stamp paper of the value of Indian Rupees of Two Hundred)

(TO BE ESTABLISHED THROUGH ANY OF THE SCHEDULED BANK (WHETHER SITUATED AT PATNA OR OUTSTATION) WITH A CLAUSE TO ENFORCE THE SAME ON THEIR LOCAL BRANCH AT PATNA. BONDS ISSUED BY CO- OPERATIVE BANKS ARE NOT ACCEPTED)

To,
The Director
Indira Gandhi Institute of Medical Sciences,
Sheikhpura,
Patna – 800 014.

LETTER OF GUARANTEE

WHERE AS Indira Gandhi Institute of Medical Sciences, Sheikhpura, Patna – 800 014 have invited Tenders vide Tender No.....Dt.....for purchase of..... AND WHERE AS the said tender document requires the supplier/firm(seller)whose tender is accepted for the supply of instrument/machinery, etc. in response there to shall establish an irrevocable Performance Guarantee Bond in favour of "IGIMS, Patna" in the form of Bank Guarantee for Rs.....[10% (ten percent)of the purchase value] which will be valid for entire warranty period from the date of installation &commissioning, the said Performance Guarantee Bond is to be submitted within 15(Fifteen) days from the date of Acceptance of the Purchase Order.

NOW THIS BANKHERE BY GUARANTEES that in the event of the said supplier/firm (seller) failing to abide by any of the conditions referred to intender document/purchase order/performance of the instrument/machinery, etc. This Bank shall pay to Indira Gandhi Institute of Medical Sciences, Patna on demand and without protest or demur .....(Rupees ).

This Bank further agrees that the decision of Indira Gandhi Institute of Medical Sciences, Patna (Buyer) as to whether the said supplier/firm (Seller) has committed a breach of any of the conditions referred in tender document/ purchase order shall be final and binding.

We,.....(name of the Bank& branch) here by further agree that the Guarantee herein contained shall not be affected by any change in the constitution of the supplier/firm(Seller)and/or Indira Gandhi Institute of Medical Sciences, Patna (Buyer).

Not with standing anything contained herein:

- a. Our liability under this Bank Guarantee shall not exceed'..... (Indian Rupees only).
b. This Bank Guarantee shall be valid up to..... (date) and
c. We are liable to pay the guaranteed amount or any part thereof under this bank guarantee only and only if Indira Gandhi Institute of Medical Sciences , Patna serve upon us a written claim or demand on or before .(Date)

This Bank further agrees that the claims if any, against this Bank Guarantee shall be enforceable at our branch office at .....situated at.....(Address of local

branch). Yours truly,

Signature and seal of the
Guarantor Name of the Bank:.....
Complete Postal Address: .....



**MANUFACTURER's / PRINCIPAL's AUTHORIZATION FORM**

To

The Director  
Indira Gandhi Institute of Medical Sciences,  
Sheikhpura,  
Patna – 800 014.

Dear Sir,

TENDER: \_\_\_\_\_

We, \_\_\_\_\_, who are established and reputable manufacturers of \_\_\_\_\_, having factories at \_\_\_\_\_ and \_\_\_\_\_, hereby authorize Messrs. (Authorized Dealer/Sole Distributor/Supplier) \_\_\_\_\_ (Name and address of agents) to bid, negotiate and conclude the contract with you against Tender No. \_\_\_ for the above goods manufactured by us. No company or firm or individual other than Messrs. are authorized to bid, negotiate and conclude the contract in regard to this business against this specific tender.

We hereby extend our full guarantee and warranty as per the conditions of tender for the goods bided for supply against this tender by the above firm.

The authorization is valid up to \_\_\_\_\_

Yours faithfully,

(Name)

For and on behalf of M/s \_\_\_\_\_  
(Name of manufacturers)/Principal

**Declaration by the Bidder:**

1. I/We have downloaded the tender from the internet site and I/We have not tampered / modified the tender documents in any manner. In case the same is found tampered/ modified, I/We understand that my/our offer shall be summarily rejected and I/We are liable to be banned from doing business with IGIMS, Patna and/or prosecuted as per laws.
2. I/We have read and fully understood all the terms and conditions contained in Tender document regarding terms & conditions of the contract& rules and I/we agree to abide them.
3. The bidder should not have been blacklisted before at any government organization
4. No other charges would be payable by Client and there would be no increase in rates during the Contract period.

Place:.....

(Signature of Bidder with seal)

Date:.....

Name :

Seal :

Address :

**Remarks:**

- **Technical Bid should contain** Annexure – A (Bid Particulars), Annexure – B (Technical Compliance Sheet), Annexure – C (Compliance Statement), Annexure – F and Annexure – G with all supporting documents.
  
- **Financial Bid should contain** only price in the format as per Annexure – D (BOQ).

Sd/-  
**Director,**  
**I.G.I.M.S. – Patna.**

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